

**HILL & MOOR PARISH ROOM**

**TERMS FOR HIRE**

Charges - Residents of Hill Moor Parish.....£6-50 per hour or part thereof

Non residents.....£11-00 per hour or part thereof.

The keys can be obtained from Mrs. Carol Martin. Please telephone 01386 860982 to make arrangements for their collection.

The premises are not licensed for sale of alcoholic drinks. The premises are licenced for entertainment to 11-00pm. Maximum number of persons 100. Hires are expected to leave the premises clean and tidy and to remove all rubbish from the premises. All lights to be turned off and outer doors locked and the keys returned immediately.

The Trustees of the Village Hall cannot accept any liability for loss or injury on the premises.

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**BOOKING FORM**

**HILL AND MOOR PARISH ROOM**

This booking form, together with payment of the hire charge, (and a separate cheque for £25 to be held in case of damage/breakages), should be completed and returned to Mrs.C.Martin at least one week prior to the date of the event. All cheques should be made payable to 'Hill and Moor Parish Room'. The £25 deposit will not be cashed unless there are damages or breakages.

Name and address of person hiring the Parish Room;.....

Telephone Number;..... Date of Event;.....

Time required; From .....to..... Amount payable;.....

Your signature at the bottom of this form confirms you accept the terms and conditions set out above.

Signed..... Print name ..... Date.....

To be returned to Mrs.C.Martin, Pandora, Maytree Road, Lower Moor, Pershore, Worcestershire, WR10 2NY.

For Office use; Payment received by..... Date.....